

U.S.C.G AUXILIARY
DISTRICT FORM RBSA

DEALER/PARTNER AUDIT FORM
RBS VISITATION PROGRAM

Division _____ Flotilla _____

SECTION I – MEMBER INFORMATION

MEMBER ID#	_____	MEMBER NAME	_____
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SECTION II – VISITED BUSINESS INFORMATION

VISIT DATE	_____	BUSINESS NAME	_____
MFR. ID CODE	_____	ADDRESS	_____
TIME (PREP/TRAVEL/SITE)	____/____/____	CONTACT NAME	_____

SECTION III – FLOTILLAS ACTIVE IN PROGRAM VISITS

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SECTION IV – AUDIT RESULTS

BULLETIN BOARD(S) (#)	_____	WINDOW DISPLAY(S) (Y/N)	_____	READING AREA (Y/N)	_____	LITERATURE EASELS (#)	_____	LITERATURE SHELVES (#)	_____
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MOST FREQUENTLY REQUESTED TITLES – ADDITIONAL TITLES OVERLEAF

STK#	TYPE	DESCRIPTION	O/H	ORD	STK#	TYPE	DESCRIPTION	O/H	ORD
CALIF	BKLT	ABC's of the California Boating Law - English				PAMP	Alcohol and Boating		
CALIF	BKLT	ABC's of the California Boating Law - Spanish			3033	PAMP	Beware of Boat Propellers (YIC)		
					3003-1	PAMP	Boat Responsibly! Live Responsibly (YIC) 3-Fold		
CALIF	BKLT	California Safe Boating Hints - Fire Extinguishers			3003	PAMP	Boat Responsibly! Live Responsibly (YIC) 7-Fold		
CALIF	BKLT	California Safe Boating Hints - PFDs				PAMP	Boat Smart from the Start w/ a Free Vessel Safety Check		
CALIF	BKLT	California Safe Boating Hints for Paddle Craft			CALIF	PAMP	California Safe Boating Facts About the Silent Killer (CO)		
CALIF	BKLT	California Safe Boating Hints for Personal Watercraft			3005	PAMP	Carbon Monoxide Poisoning (YIC)		
CALIF	BKLT	California Safe Boating Hints on Lakes and Rivers			4045	PAMP	Cleaner Boating Environment (English)		
CALIF	BKLT	California Safety Hints for Windsurfing			4045	PAMP	Cleaner Boating Environment (Spanish)		
CALIF	BKLT	California Towing Tips for Trailer Sailors			4036	PAMP	Environmental Guide for Personal Watercraft Operators		
3009	BKLT	Global Maritime Distress & Safety System (GMDSS)			4015	PAMP	Fast Facts - Oil and Fuel Pollution (Good Mate)		
3022	BKLT	US Aids to Navigation System			4016	PAMP	Fast Facts - Sewage Pollution (Good Mate)		
CALIF	CARD	Boating Safety Card: Visual Distress Signals			4018	PAMP	Fast Facts - Solid Waste and Debris (Good Mate)		
CALIF	DCAL	Basic Safety Rules of the Road			4019	PAMP	Fast Facts - Storm Water Runoff (Good Mate)		
CALIF	DCAL	Carbon Monoxide Poisoning Dual Decal Set			4017	PAMP	Fast Facts - Vessel Maintenance Pollution (Good Mate)		
4064	DCAL	Discharge Of Oil Prohibited FWPCA (5" X 8") (English)			4020	PAMP	Fast Facts - Vessel Operation Damage (Good Mate)		
4064	DCAL	Discharge Of Oil Prohibited FWPCA (5" X 8") (Spanish)			3006	PAMP	Federal Requirements For Recreational Boats (YIC)		
4068	DCAL	Garbage Dumping Restrictions (English)			3030	PAMP	Fishing Tips (BR)		
4068	DCAL	Garbage Dumping Restrictions (Spanish)			4023	PAMP	Help Stop Aquatic Hitchhikers		
4067	DCAL	MARPOL "Garbage Dumping Restrictions" (English)			3032	PAMP	How to Choose the Right Life Jacket (YIC)		
4067	DCAL	MARPOL "Garbage Dumping Restrictions" (Spanish)			3023	PAMP	Join the Coast Guard Auxiliary		
3020	DCAL	VHF Emergency Radio Call Procedures			3029	PAMP	Paddle Safe, Have Fun		
	PADS	Float Plan			3031	PAMP	Safe Boating Tips for Anglers, Hunters & Campers		
FLOT	PAMP	12-04 Brochure			3024	PAMP	Saved By the Signal (Visual Distress)		
FLOT	PAMP	12-05 Brochure				PAMP	Your Guide to Towing (YIC)		
FLOT	PAMP	12-07 Brochure				RACK	RBSVP Literature Display Rack, 1-up (Plastic)		
FLOT	PAMP	12-42 Brochure			9018	RACK	RBSVP Literature Display Rack, 5-up		

REMARKS:

FOLLOW-UP DATE	_____	MEMBER SIGNATURE	_____
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ADDITIONAL TITLES ¹									
STK#	TYPE	DESCRIPTION	O/H	ORD	STK#	TYPE	DESCRIPTION	O/H	ORD
4059	BKMK	How Boaters Can Help Protect Coral Reefs			4029	GUID	Sea Partners Train the Trainers		
3026b	CARD	Waterway Watch (AWW)			4025	GUID	USCG Aquatic Nuisance Program		
4062	DCAL	Officer Snook: Marine Animal Stickers			4028	MANU	The Good Mate		
4063	DCAL	Report Marine Pollution (3" X 6")			F&G	BKLT	The OSPR Guide to Clean, Green Boating		
4079	DCAL	Sea Partners Logo			3039	PAMP	5 Tons and No Brakes		
3026a	DCAL	Waterway Watch (AWW)			4038	PAMP	Help Us Protect the Marine Environment (English)		
3026a1	DCAL	Waterway Watch (AWW)			4038	PAMP	Help Us Protect the Marine Environment (Spanish)		
4078	DCAL	We Care -Please Do Not Litter Overboard			3035	PAMP	Life Lines		
3026e	DVD	America's Waterway Watch Program (AWW) (English)			CALIF	PAMP	Marine Security - How to Stop and Discourage Theft		
3026e	DVD	America's Waterway Watch Program (AWW) (Spanish)			3037	PAMP	Navigation Center Information Service		
3026e2	DVD	America's Waterway Watch (AWW) Train the Trainer			4043	PAMP	NMFS Southeast Region Marine Mammal and Sea Turtle		
4080	DVD	Saving Inky (English)			4041	PAMP	Northern Right Whale		
4080	DVD	Saving Inky (Spanish)			4042	PAMP	Protect Dolphins- Admire them From A Distance		
3514	FLYR	USCG Academy Information Fold-Out			CALIF	PAMP	Quiet Boating for Everyone		
4044	FORM	How's the Water? Citizen Report Form (English)			3008	PAMP	Rescue 21 Take the "Search" Out Of Search and Rescue		
4044	FORM	How's the Water? Citizen Report Form (Spanish)			SMA	PAMP	Using Oil Absorbents		
4035	GUID	Environmental Impact Of Recreational Boating			3001	PAMP	Waterfowl Hunting Tips (YIC)		
4023a	GUID	Exploring Clean Water			3026	PAMP	Waterway Watch (AWW) English		
4027	GUID	Good Mate Teaching			3026	PAMP	Waterway Watch (AWW) Spanish		
4022a	GUID	Managing Oily Waste and Garbage From Ships			4072	WHEL	MARPOL Regulations Wheel (English)		
4022	GUID	Managing Waste at Recreational Boat Facilities			4072	WHEL	MARPOL Regulations Wheel (Spanish)		
3025	GUID	Pyrotechnic (VDS) Distances			4029	GUID	Sea Partners Train the Trainers		

Recreational Boating Safety Visitation Program – Dealer/Partner Literature Audit Form – How to Use

This Audit Form, intended for use in California, is designed to assess the boating safety literature on hand (O/H) at a Recreational Boating Safety Program Partner, and serve as an "order" form (ORD) for subsequent restocking. When dated, and compared to future audit forms, it becomes a record of the rate of literature turnover at that site.

The Form is particularly useful for program visitors who do not normally carry or inventory literature, or who are just "dropping" in on a partner. The visit can be productive – assessing the current literature state – and the Form then becomes a "work order" for follow-up by the same or other Program Visitor.

The Audit Form is also used to assess potential, new partners (available reading areas, bulletin boards, existing literature displays, etc.) and to record the Program Visitor's initial planned stocking order. *New partners should always be given a copy of the "Become a Partner Now" document, edited for your flotilla, and a new ANSC-7047 (CG-5093) Manufacturer ID Code System form completed and submitted to the SO-PV.*

INSTRUCTIONS:

Section 1: Provide your name; Member number is optional.

Section 2: Complete in full. Contact name is only necessary for new partners, and should be the same individual named on the ANSC-7047 form.

Section 3: Take note of any other flotillas visiting the partner; check for contact information on relevant brochures, such as Vessel Safety Check, Join the Auxiliary, or public education flyers.

Section 4: For new partners, survey the environment, and record the number of bulletin boards, literature racks, etc. that could be used to

display our literature, and complete the ORD ("order") column to specify your planned initial stocking order. *Except for major marine chandleries, harbor offices or boatyards, plan on a single, standard display rack that holds two large and 3 small brochures, and choose literature appropriate to the venue.*

For existing partners, count the number of each title on hand, and record the value under "O/H" ("on hand"). In the ORD column, add the number that will bring the count to 10 pieces (20 for major venues, hard-to-reach partners, or where turnover is historically high). NOTE: Maritime and sailing schools or academies might request larger quantities, and can be accommodated with a special order. Take note of any titles we don't normally stock, by writing them in.

SATISFYING THE ORDER:

1. **Literature on Hand:** if you have the necessary literature in your possession during your visit, restock the partner's display, put a checkmark next to the ORD quantities, and write COMPLETED in the remarks. Forward a copy to the SO-PV (IMPORTANT!)
2. **No Literature on Hand:** Obtain the literature from any Materials Officer or from the SO-PV, make up a "kit" for that partner, and re-visit the partner to do the stocking. Finish and forward the form as in #1. Your audit and follow-up visits count as two (2) visits.
3. **Audit Only:** If you wish the SO-PV to assign the restocking and follow-up visit to another Program Visitor in your flotilla, simply send the original Audit Form to the SO-PV, keeping a copy for yourself.

Be sure to record each visit on an ANSC-7046 Activity Report RBS Visitation, one form for each calendar date (one or multiple visits that date), and prep and travel hours on ANSC-7029 Member Activity Log.

¹Officer Snook" Children's coloring book series is not included on this form.